



St. John's Health
P.O. Box 428
Jackson, Wyoming 83001
307-733-3636

Committee: Board of Trustees Monthly Meeting - Public Session - via Zoom

Meeting Date: March 25, 2021

Minutes Prepared By: Morgan Gurney, Executive Assistant

Members Present:

Cynthia Hogan, Secretary
Mike Tennican, Trustee
Susan Critzer, Chair
Joe Albright, Trustee
Scott Gibson, Treasurer
Debby Hopkins, Vice Chair
Bruce Hayse, MD, Trustee

Members Absent:

Others Present:

Will Wagnon, CEO
John Kren, COO/CFO
Marsha Sensat, CNO
Morgan Gurney
Audra Nielsen
Blair Christy
Sean Ryan
Jim Johnston
John Goettler
Joan Goldfarb
Chris Clabuesch
Phillip Fox
Jessica
Karen Connelly
Brian Smith

Marty Trott, MD
Mary Ponce
Richelle Heldwein
Roger Perkins
Sandip Ray
Laurie
Jen Simon
Sherry Simpson
Thom Kinney
Tom Lubnau
Call-in Users: (unknown)
Call-in Users: (unknown)
Call-in Users: (unknown)
Call-in Users: (unknown)

Board Advisors Present:

Bob Pisano
Katharine Conover
Dave Robertson
Dr. Jim Little Jr.

Call to Order

The public board meeting was called to order at 4:00 p.m. by Chair Sue Critzer.

Comments from the Chair *(presented by Ms. Sue Critzer)*

Sue Critzer presented with Debby Hopkins to the Board of County Commissioners at the March meeting. Sue and Debby discussed how our community and SJH has benefited from the partnerships with County and Town of Jackson electors, Teton County Health Department, and SJH staff throughout the pandemic. As an independent local non-profit, SJH was able to respond to the community needs, while retaining staff. The SJHF is another example of how locally led non-profits have come together during the pandemic to support the community needs. Sage Living doors will open mid to late summer. The daVinci surgical robot is on campus and in-use at SJH. At the last board meeting, the board approved the remodel of the cardiopulmonary department. SJH is continuing to working on a plan for sustainable housing for SJH employees. SJH is excited to continue to collaborate with the community.

Approval of Minutes

Ms. Critzer asked those present to review the minutes of February 28, 2021 meeting and asked for any recommendations for change prior to approval.

Sue Critzer recommended approval of the minutes. Those present asked to provide any objections to approval of the minutes with no comments made. Motion made by Debby Hopkins to approve

the minutes of February 28, 2021 Board of Trustees regular meeting as presented, motion seconded by Scott Gibson and passed unanimously with no objections noted.

CEO Report *(presented by CEO Will Wagon)*

Will Wagon thanked Sue Critzer for the opportunity to address the board. Guest speakers, Blair Christy, Richelle Heldwein, John Kren, and Marsha Sensat presented during the CEO report on their respective topics.

Quality and Recognition

- Newsweek: Rigorous standards for maternity care excellence
- NRHA: top 20 hospitals were selected based on quality, outcomes, patient perspectives, and more.
- Chartis: top 100 rural hospitals based on eight pillars of performance (roughly 7,000 hospitals in the USA).

Quality Strategic Projects

- Sterile Processing DNV Certification
- Clinic Scheduling Process Improvement
- Infection Prevention Certification
- Refocus: Sepsis, readmissions, patient experience, PSIs/complications/rare events.
- HQIN (Medicare Intermediary Quality Consultant) for gap analysis of quality programs.

COVID-19 & Testing Updates

- 74% of St. John's Health staff vaccinated.
- 93% of the Medical Staff vaccinated.
- 95% of Living Center Residents vaccinated.
- Over 10,000 first does vaccinations have been given in Teton County.

daVinci Surgical Robot

- Robot arrived 2/18/2021
- Go-Live for General Surgery March 22
- Go-Live for Urology March 25
- 8 cases planned this week
- GYN surgery to follow April / May
- Surgical Team is excited and ready for new the new service line

Inpatient Rehab Faculty Update

- Dr. David P. Steinberg, MD, MMM serves as the Chief of the Division of Physical Medicine & Rehabilitation and the Executive Medical Director of the Craig H. Neilsen Rehabilitation Hospital. He specializes in neurorehabilitation and pain management. Dr. Steinberg has a special interest in the implementation of evidence-based initiatives to improve quality, safety, and operational performance. He is an experienced physician leader with demonstrated skilled leadership of a thriving division and medical staff.
- Dr. Steinberg graduated from the University of Chicago, Pritzker School of Medicine and completed his residency at Northwestern University and the Rehabilitation Institute of Chicago. He holds Board Certifications from the American Board of Physical Medicine & Rehabilitation and a sub-specialty Board Certification in Pain Management.

Memory Care Update

- Susan Gilster, PhD, RN, founded and operated the Alois Alzheimer Center, the first dementia-specific facility in the United States, from 1987 through mid-2012. Dr. Gilster

worked more than 25 years to create person-centered, compassionate dementia care. As an interactive leader, she worked collaboratively to create best practices and programs to meet the unique needs of people with Alzheimer's disease and dementia, and programs to engage and support families.

- Dr. Gilster served as a preceptor and volunteer professor for the University of Cincinnati, Xavier University and other colleges and universities in the Cincinnati region. She has designed and conducted clinical research projects and participated in symptom management drug studies, including experimental pharmaceuticals for dementia. Additional research topics include examining organizational strategies to reduce hospitalizations, decrease adverse events in dementia, and increase satisfaction among patients, family, and staff.

Community Health Needs Assessment Update

- Current Survey Totals:
 - English 1,331
 - Spanish 184
 - 13.5% increase over 2018
 - Forces of Change Survey out to Steering Committee 3/22/2021
- Steering Committee convenes 4/22/2021
 - Healthcare
 - Housing
 - Government
 - Philanthropy
 - Environment / Parks
 - Education / Children Services
 - Mental Health Resources
 - Community / Family Safety Resources
 - LatinX Community

Medicaid Expansion Advances Update

- House Bill 162, Medical treatment opportunity act, advanced through the Wyoming House yesterday, 32-28
- Furthest a bill to expand Medicaid has ever advanced in Wyoming
- Now moves to the Wyoming Senate
- Takes advantage of 5% FMAP bump incentivizing non-expansion states to adopt Medicaid expansion
- Wyoming Department of Health estimates that expansion with the incentive would:
 - Provide coverage to an estimated 24,000 people
 - Produce \$34 million in savings to the state budget over the next biennium
- People can get involved at <https://healthywyoming.org/>

Healthyminds @work App. Update

- As of March 12th:
 - 206 SJH employees have participated
 - 269 School District employees have participated
 - Pre and Post Self-Assessment results early April
 - Permeating to Patient Care

Strategy Committee *(presented by Ms. Cynthia Hogan)*

Ms. Hogan presents the committee's main topic and focus was on Sage Living and getting ready to open the new facility on time with superior patient care. Memory Care and Rehab departments are new within Sage Living. Affordable housing remains a topic the committee discussed. While SJH does want to partner with other local non-profits, government agencies, business in the community, SJH also does understand and want to do everything in its own power to solve affordable housing issues for its employees. The second main topic committee discussed was regarding sustainable and affordable housing for employees. The hospital is working with a local developer to help develop land the hospital currently owns in Jackson. The hospital is continuing to work on the Alpine townhome's proposal project. Lastly, the Hitching Post will continue to be looked at as a possible location to re-zone and build affordable rentals and units to help house traveling nurses or doctors and patients and their families. John Goettler and the SJHF are continuing to work with banks and are receiving information on potential programs local banks might be able to establish that help SJH employees with down payment assistance, rates, etc. More to come from John Goettler. Cynthia Hogan opened for any comments or questions from Board Members or the Public. No comments or questions asked.

Finance, IT and Facilities Committee *(presented by Mr. Scott Gibson and CFO/COO, Mr. John Kren)*

Mr. Gibson noted the Finance Committee met and focused on their bi-annual detailed review of the IT Department. This detailed review focused on Phishing and Cybersecurity as well as ransomware and how to help prevent involvement in phishing attacks. Phil Harrington was a guest presenter for the committee and wrote an impressive reply to SJH slides. Within the finance committee, Mr. Gibson presented a comparison to the physical year. The committee discussed February finance results from a fiscal year-to-date, to previous fiscal year-to-date. Results showed in-patient revenue was 4% higher, out-patient revenues increased 17%, and SJH was 9% higher in operational expense (extra supplies, extra volume, bonuses). Current operating income is over 100% better than a year ago (2020). Results within service lines are down but Orthopedics shows huge improvements since Dr. Lighthart joined Teton Orthopedics in February 2021. Great job to everyone who worked on submitting for grants as SJH has applied for every grant in the State of Wyoming available to the hospital. Sage Living proformas are more accurate and top-line forecasts are looking better. The IRF will be a topic the committee will discuss in April or May. Congratulations to the Finance team for these great financial results.

Will Wagnon presented a similar finance review and appreciates the year over year analysis vs. the budgeted vs actual results analysis gives us a great perspective. In terms of volume, SJH continues to struggle by about a 19% decrease on in-patient surgical procedures and about 2% down on out-patient surgical services. ER visits are down about 19% year-to-date. These decreases have contributed to the volume decrease and therefore, revenue. This year is the year of resilience. Oncology program has continued and grow throughout the pandemic. SJH continues to care for patients where the care is needed. Dr. Lighthart, an orthopedic, started February 1st which should increase the orthopedic service line. Will Wagnon urges the community to not defer screening or surgical procedures as the hospital is safe and can take care of the community needs. Expenses are currently high and SJH has opportunities to transition to lower expenses.

Roger Perkins announced cybersecurity training will be sent out to all staff in the next couple of weeks. The company leading this training is called, KNOWBE4. The training is about 30 minutes and will help teach staff how to be secure and avoid phishing and spear-phishing attacks.

JCQC (presented by Ms. Sue Critzer and Richelle Heldwein, CCRO)

Sue Critzer announced that JCQC met on March 22nd. The main topics and highlights of the committee meeting is that there will be an unannounced DNV Survey between March and July of 2021, virtually (via iPad / Zoom calls). The committee reviewed the daVinci robot approval / reapproval privileges that Will Wagon discussed earlier. In the Board Packet, there is a credentialing report and recommendations to the committee. Those recommendations and the report were reviewed by the committee and approved.

Sue Critzer would like to make a recommendation for the board to approve the credential report presented in the Board Packet on page 12. Joe Albright motioned to approve, and the motion passed unanimously with no objection.

Richelle Heldwein presented board education on medical staff credentialing and quality review process as a refresher for Board Members. The Board grants privileges, oversees fair hearings, and reviews a suspensions, revisions, and revokes of privileges. The Medical Staff has a process established for fair hearings. The process is to have any concerns first addressed by medical staff and then the Chief of Staff, or Amanda Meekins, who puts the concern through a proper process. This process is established with a formal medical staff examination in the Medical Staff Bylaws and is in alignment with DNV and CMS standards and requirements. This process does include a corrective or rehabilitation action plan. Richelle Heldwein's PowerPoint is attached.

Nominating / Governance Committee (presented by Ms. Debby Hopkins)

Debby Hopkins provided a committee update on the SJH Conflict of Interest policy. Debby Hopkins is recommending a revision to the current conflict of interest document to focus on the broader approach and holds trustees to a higher standard as a trustee role. The conflict of interest has been updated and we now have a new policy which will help approve board effectiveness.

Debby recommended a motion by the Board of Trustees to approve the amended (second revision) of the conflict of interest policy and disclosure statement that broadens the language and therefore holds the trustee's position to the highest standard and is to be completed by April 30th, 2021. Sue Critzer seconded the motioned and the motion passed unanimously with no objections by those present.

Foundation (presented by Mr. John Goettler)

- Mr. Goettler provided an update about the Foundation Board. The St. John's Health Foundation has been working with multiple local banks to establish a program.
- The Mental Health Pilot Program now has 655 participants and over 71 licensed mental health professionals working within the program.
- Successful board meeting in March which the foundation board was able to approve the request by SJH Administration which was to support the purchase of the da Vinci robot.

Old Business – NA

New Business – NA

Public Comment – Joan Goldfarb asked the board about Sage Living and if there are any provisions for assisted living for Sage Living. Will Wagnon answers Joan Goldfarb's question. Sage Living is based on a skilled-nursing model which is different than an assisted living model. SJH was able to transition seven Legacy Lodge Residence to Sage Living as they did qualify and fit the skilled nurse needs and model that Sage Living is. A community discussion on assisted living within the community.

Next Meeting

The next regular monthly meeting is scheduled for Wednesday, May 26th, 2021 via Zoom only. Executive Session will be held at 3:00p.m. and the Public session at 4:00 p.m.

Adjournment

With nothing additional to discuss, Ms. Critzer adjourned the meeting at 5:14 p.m.

Respectfully submitted,
Morgan Gurney, Executive Assistant