



St. John's Health
P.O. Box 428
Jackson, Wyoming 83001
307-733-3636

Committee: Board of Trustees Monthly Meeting - Public Session

Meeting Date: July 16, 2020

Minutes Prepared By: Morgan Gurney, Executive Assistant

Members Present: (all via phone) **Members Absent:** **Others Present: (all via phone)**

Cynthia Hogan, Chair
Mike Tennican
Susan Critzer, Vice Chair
Joe Albright
Scott Gibson, Treasurer
Debby Hopkins, Secretary

Bruce Hayse, MD

Paul Beaupre, CEO
John Kren, COO/CFO
Richelle Heldwein
Thom Kinney
Roger Perkins
Robert Pisano
John Goettler
Morgan Gurney
Sherry Simpson
Jonathan Schechter
D Kennedy
Joan Goldfarb
Laurie Fukawa

Marsha Sensat, CNO
Tom Lubnau
Jim Johnston
Phillip Fox
Alisa Lane
Karen Connelly
Blair Christy
Nick Healey
Collin Smith
Tom Hallberg
Marty Trott
Sherry Simpson

Board Advisors Present:

Bill Best
Dave Robertson
Marc Domsy, DO

Call to Order

The public board meeting was called to order at 4:00 p.m. by Chair Cynthia Hogan.

Comments from the Chair *(presented by Ms. Cynthia Hogan)*

Ms. Hogan noted that Wyoming Medical Center based in Casper, WY is to be acquired by Banner Health. Banner Health is based in Arizona and currently owns 26 hospitals. Ms. Hogan noted that out of state acquisitions can have a major impact on the local community.

Search Committee *(presented by Ms. Cynthia Hogan and Susan Critzer)*

After the June 29, 2020 public board meeting session, the board trustees met in an executive session to discuss the creation of an adhoc Search Committee. The members recommended Sue Critzer serve as the Chair and Scott Gibson, Bob Pisano, and Cynthia Hogan as committee members.

Motion was made by Scott Gibson and seconded by Cynthia Hogan to approve the Search Committee members as outlined above, motion passes unanimously with no objections noted.

Ms. Hogan asks the committee to remain as inclusive as possible throughout the CEO search process.

Ms. Critzer noted the firm, WittKieffer, has been identified as the approved CEO search firm. Start-up interviews will be conducted in the coming weeks with SJH staff and medical staff providers to discuss CEO qualities.

Susan Critzer recommended a motion to engage with the WittKieffer Firm in order to conduct a national CEO Search, not to exceed \$225,000. Motion made by Cynthia Hogan and seconded by Scott Gibson to engage with WittKieffer at the contract price noted above, motion passed unanimously with no objections noted.

Approval of Minutes

Ms. Hogan asked those present to review the minutes of June 29, 2020 meeting and asked for any recommendations for changes or questions prior to approval.

Motion made by Sue Critzer and seconded by Cynthia Hogan to approve the minutes of the June 29, 2020 Board of Trustees regular meeting, motion passed unanimously with no objections noted.

CEO Report (presented by Dr. Paul Beaupre)

Awards

- Newsweek: Top Hospitals:
 - In the Top 300 which places us in the top 6% of hospitals in the US
 - Top Hospital in Wyoming
- HealthGrades: Outstanding Patient Experience Award
- Chartis: Top 100 Rural Hospitals Award
- Becker: Top US Hospitals Award
- Women's Choice Awards: Best Hospitals for OB, ED, Ortho, and Patient Exp.
- US News and World Report: Best Nursing Homes in America
- Quantros: Top 10% of Hospitals for Hospital Care, Medical Care, General Surgery
- Practice Green Health: Environmental Excellence Award
- American College of Radiology: Breast Imaging Center of Excellence

COVID-19 Updates

Active Cases in Teton County since July 1st

- Testing supplies are not keeping up with demand
- Continued Partnership with Chamber and Public Health
- Protecting each other: protecting our community

Sage Living

- Construction is going well with concrete work to proceed in the coming weeks
- Working closely with Capella
- Project Teams
 - Grow with Us Campaign
 - Organizational Chart Transition
 - Marketing/Pre-sales Implementation
 - Pre-move/ Move in Day Logistics
 - Eden Alternative Integration
 - Dining Experience- The Heart of the Home
 - Communications

- Neighborhood Operations
- FF&E
- Clinical Work Flows
- Staff Readiness

IRF Update

- Working closely with Milestone
- Project Management Team set up
- Buildout all 16 beds
 - No further assistance from Foundation
 - No further assistance from community

2021 Proposed Operating & Capital Budget *(PowerPoint presented by Mr. John Kren)*

- COVID-19 may impact the 2021 fiscal year budget
- Forecasted 7% below normal traffic
- Approved 8% charge master increase
- Reinvestment in the Community

The Budget Process

Finance / Departmental Managers / Directors

- Changes in Revenue
- Salaries / FTEs
- Other Expenses
- Capital

Overall Budget is consolidated

- Reviewed by Financial Business Partners, CFO/COO, CEO
- Finance Committee – Multi month review
- Key Assumptions
- Sensitivity / Scenario Comparisons

Major Assumptions/Key Drivers

Price Increase - 8% Overall

Volume / Patient Encounters

- 6.5% I/P Decrease from Trend
- 3.5% O/P Decrease from Trend
 - Charity & Provision for Uncollectible Accounts (*charges*) Approx. \$10 MM
 - Tax Revenue - \$6 MM
 - Foundation Contribution - \$14.7 MM for Sage Living
 - FY 2021 Proposed Statement of Operations & Capital Request overview

Dr. Beaupré asked for any questions, with none noted for additional discussion.

The start of a thirty minute waiting period prior to voting begins at 4:14pm

Finance (presented by Scott Gibson)

Mr. Gibson provided a summary of the 2021 Financial Budget review committee discussion prior to presenting today. It was noted, due to COVID-19, the budget was more difficult to create with pricing, including the price increase, remains 10-12% lower than competitor pricing.

Mr. Gibson asked for any questions, with none noted for additional discussion.

JCQC (presented by Ms. Susan Critzer)

Ms. Critzer and JCQC team reviewed policies and procedures at their July meeting. Three items for approval by the Board as outlined below.

St. John's Health Medical Staff Bylaws changes located on page 63 of the board packet.

Sue Critzer recommended a motion to approve the Physician Bylaw changes. Motion made by Cynthia Hogan and seconded to Sue Critzer to approve the St. John's Medical Staff Bylaws changes as presented. Motion passed unanimously with no objections noted.

Medical Staff Rules and Regulations change located on page 27 of the board packet.

Sue Critzer recommended a motion to approve the Medical Staff Rules and Regulations change. Motion made by Cynthia Hogan and seconded by Sue Critzer to approve the Medical Staff Rules and Regulation changes as presented. Motion passed unanimously with no objections noted.

Credentials Committee and Medical Executive Committee recommendations for Medical Staff credentialing actions as outlined on page 22-26 of the board packet.

Sue Critzer recommended a motion to approve the Medical Staff credentialing. Motion made by Cynthia Hogan and seconded by Sue Critzer to approve the Medical Staff Credentialing as outlined. Motion passed unanimously with no objections noted.

Strategy (presented by Ms. Cynthia Hogan)

- Board formally requested Administration to hold Black Lives Matter meetings with employees. These meetings included a list of employee recommendations, these recommendations will be presented by Thom Kinney at the Board Meeting in August.
- Dave Robertson, consultant for SJH and many other hospitals, presents information on the impact of COVID-19 in over 200 hospitals throughout eleven states.

Ms. Hogan asked if anyone has any questions, with none noted for additional discussion.

Finance Committee (presented by Scott Gibson)

Following the thirty minute waiting period, voting began at 4:44pm.

Finance Committee unanimously voted to proceed with the IRF remodel which would expand the rehabilitation center from 7 beds to 16 beds and was found to be financially sound and will not exceed the \$2M budgeted. Changes noted will extend the move-in date to the first week of June, this change will work better with April weather. Finance Committee unanimously supports the 2021 YTD Budget. Finance Committee unanimously supports the purchase of PAX IT Software not to exceed \$910K.

Scott Gibson recommended a motion to approve the 2021 Fiscal Year Budget, IRF not to exceed \$2M, and the PAX IT software update not to exceed \$910K. Motion made by Cynthia and seconded by Sue Critzer to approve the financial committee recommendations as proposed. Affirmative: Motion passes with an "I" noted from each Board Member and no objections noted.

Old Business – No old business at this time.

New Business – No comment.

Public Comment – No public comment.

Next Meeting

The next regular monthly meeting is scheduled for Thursday, August 27, 2020 via WebEx only. Executive Session will be held at 3:00p.m. and the Public Session at 4:00 p.m.

Adjournment

With nothing additional to discuss, Ms. Hogan adjourned the meeting at 5:09 p.m.

Respectfully submitted,
Morgan Gurney, Executive Assistant