



St. John's Health
P.O. Box 428
Jackson, Wyoming 83001
307-733-3636

Committee: Board of Trustees Regular Meeting - Public Session - via Hybrid

Meeting Date: October 26th, 2023

Minutes Prepared By: Morgan Gurney, Senior Executive Assistant

Members Present:

Katharine Conover-Keller, Chair
Pam Cutler, MD, Vice Chair
Cynthia Hogan, Secretary
Jim Hunt, Treasurer
Bruce Hayse, MD, Trustee
Evan Jones, Trustee
Dr. Brent Blue, Trustee

Members Absent:

Others Present:

Jeff Sollis, CEO	Tom Lubnau
John Kren, COO/CFO	Joan Goldfarb
Morgan Gurney	Alison Gee
Thom Kinney	Jen Simon
Karen Connelly	Richelle Heldwein
Janette Boner	Roger Perkins
Jen Chiappa	Sean Ryan
Audra Neilsen	Seth Robertson
Anna Olson	Shari Murrell
Alisa Lane	Sherry Simpson
Amanda Meekins	Whitney Matson
Becca Radley	
Lindsay Love	

Board Advisors Present:

Bob Hopkins
Jane Carey
Dr. Jim Little Jr.

Call to Order

The public board meeting was called to order at 2:00 p.m. MST by Katharine Conover-Keller, Chair.

Executive Session

Ms. Conover-Keller recommended that the Board of Trustees move into Executive Session to discuss personnel matters, **W.S. § 16-4-405 (a) (ii)**. The Board of Trustees will not discuss contract negotiations. **It was moved by Jim Hunt, seconded by Cynthia Hogan to move into Executive Session. Members voted as follows: seven Ayes. The motion carried unanimously.**

Ms. Conover-Keller adjourned the Executive Session and reconvened the public session at 3:30 p.m. It was moved by Cynthia Hogan, seconded by Jim Hunt to adjourn executive session and reconvene the public session. Members voted as follows: seven Ayes. The motion carried unanimously.

Comments from the Chair *(presented by Ms. Katharine Conover-Keller)*

Ms. Katharine Conover-Keller mentioned that Dr. Pam Culter and she joined a public officer training mandatory training on Tuesday. This is a requirement for all publicly elected officers or anyone who has access to public monies. Tom Lubnau will be certified to conduct the training. At the next meeting the Board of Trustees will be voting on the slate of officers. The current slate of officers has agreed to continue as have the current chairs of all sub-committees. Thank you for everyone who has contributed to the Strategic Planning project process as the final plan has been created.

Approval of Minutes

Ms. Conover-Keller presented for approval the minutes of the September 28th Regular Meetings of the Board.

It was moved by Jim Hunt, seconded by Dr. Pam Cutler to approve the minutes of the September 28th Regular Meetings of the Board as presented. Members voted as follows: seven Ayes. The motion carried unanimously.

CEO Report *(presented by Jeff Sollis, CEO)*

Mr. Jeff Sollis thanked everyone who participated in working on the Strategic Plan and presented the 2023 Strategic Plan. Mr. Sollis provided a strategic planning update which outlined the final next steps and a recommendation to the Board of Trustees to consider approval of the 2023 Strategic Plan at the December Board of Trustees meeting. A copy of Mr. Sollis' presentation materials, which provide information on each of the above topics, is attached as a permanent part of these minutes.

Strategy, Development, and HR Committee *(presented by Mr. Evan Jones and Mr. Sollis)*

Mr. Evan Jones reported on the monthly Committee meeting which focused on the status of the strategic planning project. Mr. Jones thanked everyone within the Committee for their time and support with the 2023 Strategic Plan. Mr. Jones mentioned that the Committee would like the Strategic Plan to coordinate with the financial plan and the aspect of carrying out the plan. The Committee supports and approves the plan outlined and the process Administration conducted, with support of Kaufman Hall, up until this point. Mr. Jones introduced Jeff Sollis to continue with a joint presentation on the 2023 Strategic Plan.

Finance, IT, and Facilities Committee *(presented by Mr. Jim Hunt and John Kren, CFO/COO)*

Mr. Hunt reported on the monthly Committee meeting, which focused on aligning the financials along with the master proposal for the strategic plan project. Forvis, a 3rd party contracted entity, has completed the fiscal year 2022-2023 audit for SJH. Forvis representatives presented the results from the audit, which were positive. A copy of Mr. Hunt's and Forvis' presentation materials, which provide information on each of the above topics, is attached as a permanent part of these minutes.

It was moved by Jim Hunt, seconded by Dr. Pam Cutler to approve the Forvis 2022-2023 audit financials as presented. Members voted as follows: seven Ayes. The motion carried unanimously.

Joint Compliance and Quality Committee *(presented by Dr. Pam Cutler)*

Dr. Cutler presented that the JCQC Committee met and reviewed the recredentialing of three physicians from the Medical Executive Committee. Dr. Cutler announced that the Medical Executive Committee (MEC) recommended recredentialing considerations to the Board of Trustees for their consideration and approval.

It was moved by Evan Jones, seconded by Dr. Bruce Hayse to approve the credentialing recommendations recommended within the Board Packet from the MEC. Members voted as follows: seven Ayes. The motion carried unanimously.

SJH Foundation *(presented by Ms. Anna Olson)*

Ms. Anna Olson congratulated the team on the Strategic Plan, and the Foundation looks forward to sharing and partnering on the elements the Foundation can support in executing the plan. SJHF Audit has been completed and approved by SJHF Audit Committee. The Foundation had a successful Old Bills. Ms. Olson thanked all donors for their support. The Committee is currently drafting the FY23 Annual Report that will be released in November with end of year annual giving campaign. Lastly,

the Annual Giving year end campaign is asking to raise 50% of the capital needed for the CT Scanner (roughly \$1.1MM).

Public Comment - None

Next Meeting

The next regular monthly meeting is scheduled for Thursday, December 7th, 2023, via Hybrid. The Executive Session begins at 2:00 pm and the monthly Public Session begins at 4:00 pm.

Adjournment

With nothing additional to discuss, Katharine Conover-Keller adjourned the meeting at 5:01 p.m. It was moved by Dr. Pam Cutler, seconded by Cynthia Hogan to adjourn the Public Meeting.

Respectfully submitted,
Morgan Gurney, Senior Executive Assistant